

**LYME CENTRAL SCHOOL  
BOARD OF EDUCATION  
February 13, 2014**

**MEMBERS PRESENT**

Gary Nicholson, President  
Deanna Lothrop, Vice President  
Terry Countryman  
Kathy Dyer  
Brian Peters  
Lynn Reichert  
Scott Rickett  
Missy Holmes, Clerk

**ADMINISTRATORS PRESENT**

Karen Donahue, Superintendent  
Barry Davis, Principal  
Pat Gibbons, Director of Pupil Services  
Sandra Rooney, Business Official

**OTHERS PRESENT**

Dina Jareo  
Lisa Blank  
Janice Shepard  
Eleanor Van Ness  
Deborah Wilkinson  
Ann Marie Hyde

**CALL TO ORDER**

President Gary Nicholson called the meeting of the Lyme Central School Board of Education to order at 6:01 PM.

**REPORTS**

**TRANSPORTATION SUPERVISOR**

Dina Jareo reported. DOT inspected and passed one bus. We are currently down one driver. Our bus mechanic is going to Georgia to tour the plant that manufactures buses. The Indian River run is doing fantastic; bus monitor is doing a great job. Mr. Rickett asked a question about bus trips during the winter, whether the drivers were taking the safest route or the shortest.

**BOARD PRESENTATION**

**FORT DRUM RISE UPDATE**

Lisa Blank reported. She has linked to our website a web page she has created on the Fort Drum RISE project. The project provides opportunities to middle school and elementary students to participate in programs including STEM, Project Lead the Way (engineering), Summer Camp, and the ASPIRE club.

**BOARD INFORMATION**

**STAFF DEVELOPMENT TRAINING**

The staff development training & conferences report for February 2014 was included for review.

**STUDENT ENROLLMENT**

February 13, 2014

The student enrollment was included for review.

VETERAN'S EXEMPTION	Information on the veteran's exemption was included for review. The Board agreed that it is not their role to enforce this.
JLSBA LEGISLATIVE BREAKFAST	The Jefferson-Lewis School Boards Association will have a Legislative Breakfast on February 28, 2014, at Case Middle School, beginning at 7:00 AM.
BOCES NOMINATING PROCEDURES	The nominating procedures and minimum qualifications for individuals interested in seeking election to the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services was included for review.
NEWSLETTER ARTICLE	Superintendent Donahue's February newsletter article was included for review.
GAP ELIMINATION ADJUSTMENT PETITION	LCSTA Presidents Ann Marie Hyde & Janice Shepard spoke on the Gap Elimination Adjustment petition created by LCSTA and LCS.
GRANT FUNDS	A report on the federal, state and local grant funds for 2013-2014 was included for review.
CORRESPONDENCE	Correspondence was received from Ferrara, Fiorenza, Larrison, Barrett & Reitz PC regarding the Cape Vincent Wind Farm.
REPORTS PRINCIPAL	Principal Davis reported. The Common Core parent information night has been rescheduled for February 26 in the library. He is currently working with Cornell Cooperative Extension on a summer drama production. The science fair will be on March 6. He is looking for volunteers from the Board to evaluate the projects. Sectional basketball games for both boys and girls varsity teams will be here on Saturday, February 15.
DIRECTOR OF PUPIL SERVICES	Director Gibbons reported. The revised June Regents exam schedule was included for review. Grades 3-8 testing will be beginning soon. Against regulations, some schools that were closed administered a January 2014 Regents exam, despite the fact they were out of session due to inclement weather. Director Gibbons and Mrs. Brodeur interviewed applicants for the cleaner position on Monday.
SUPERINTENDENT	Superintendent Donahue reported. We have received a donation of 50 new printers from Norseman Inc. In December, she worked on the STYL 3 grant with 9 other

districts. The consortium was awarded the funding requested.

Our plow truck has been damaged during plowing. We are currently getting an estimate for repairs.

**ACTION ITEMS  
MINUTES**

A motion was made by Deanna Lothrop, seconded by Scott Rickett, to approve minutes from the January 9, 2014 meeting.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

**FINANCIAL REPORTS**

A motion was made by Lynn Reichert, seconded by Scott Rickett, to approve the financial reports:

General Fund Warrant #15	\$165,194.84
General Fund Warrant #17	\$4,715.32
General Fund Supplemental #14	\$115,156.68
School Lunch Warrant #9	\$6,841.47
Federal Fund Warrant #11	\$3,119.00
Federal Fund Warrant #12	\$65.71
Capital Fund Warrant #7	\$6,137.41
Treasurer's Report December 31, 2013	

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

**TRANSFER FUNDS**

A motion was made by Kathy Dyer, seconded by Deanna Lothrop, to approve the transfer of funds:

From Instruction-contractual & Instruction-materials & supplies to Instruction-equipment (\$6,075)  
 From Computer software-state aided, Auditing-contractual, and Insurance-contractual to Internet technology-contractual (\$5,038)  
 From Transportation-salaries to Transportation-contractual (\$32,205)

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

**FACILITY USE REQUEST**

A motion was made by Deanna Lothrop, seconded by Brian Peters, to approve the Youth Commission's request for Hip Hop Hustle on Tuesdays, February 25-May 6, 2014, 3:00-

4:00 PM in a classroom or on the stage.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

## SCHOLARSHIP DONATIONS

A motion was made by Kathy Dyer, seconded by Scott Rickett, to accept the scholarship donations from Ken, Melissa and Caroline Yott (\$300) in memory of Victoria Kate Marchyotti; James & Sandra Branski (\$30), Phyllis Putnam (\$25), Erika & Michael Sherman (\$20), US Coast Guard Auxiliary (\$50), and Ronald Mayer (\$25) in memory of Gavin Tedford.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

## RESOLUTION-GAP ELIMINATION ADJUSTMENT

A motion was made by Lynn Reichert, seconded by Deanna Lothrop, to approve the resolution that the Lyme Central School District Board of Education calls upon the New York State legislature to immediately exempt State Aid for education from the calculation of the Gap Elimination Adjustment.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

## NATIONAL SCIENCE TEACHERS CONVENTION

A motion was made by Deanna Lothrop, seconded by Scott Rickett, to approve attendance at the National Science Teachers Convention in Boston, Massachusetts, April 2-6, 2014 – Deborah Wilkinson, Brenton Goodhart, and Kirsten Van Orden.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

## NSTA STEM FORUM & EXPO

A motion was made by Scott Rickett, seconded by Lynn Reichert, to approve attendance at the NSTA STEM Forum & Expo in New Orleans, Louisiana, May 13-17, 2014 – Lisa Blank.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

**DONATION OF PRINTERS**

A motion was made by Deanna Lothrop, seconded by Scott Rickett, to accept the donation of 50 Dell printers from Norseman, Inc.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

**FIELD TRIP**

A motion was made by Kathy Dyer, seconded by Deanna Lothrop, to approve the Earth Science class field trip to Niagara Falls, NY, June 24, 2014.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

**PUBLIC COMMENTS**

Eleanor VanNess said she was glad she doesn't have to crawl up the bleachers any more due to the railings that were installed. She commented that we need a runner in the hallway by the gym. She said that the community did a great thing with the fundraisers for the Blaha & Trottier families.

**EXECUTIVE SESSION**

A motion was made by Deanna Lothrop, seconded by Kathy Dyer, to appoint Lynn Reichert as a pro tem clerk for the executive session.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

A motion was made by Deanna Lothrop, seconded by Kathy Dyer, to enter into executive session to discuss CSE and particular persons and personnel at 7:19 PM.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

A motion was made by Deanna Lothrop, seconded by Kathy Dyer, to adjourn executive session at 8:19 PM.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

**ACTION ITEMS**

**CSE RECOMMENDATIONS**

February 13, 2014

A motion was made by Kathy Dyer, seconded by Deanna

Lothrop, to approve the CSE recommendations.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

## PERSONNEL APPOINTMENT

A motion was made by Scott Rickett, seconded by Brian Peters, to appoint the following as games assistants:

Morgan Warren  
Darius Gamel

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Scott Rickett, seconded by Lynn Reichert, to appoint Leah Allison as a long term Substitute Teacher, effective January 13, 2014 –June 30, 2014 as needed, 1/200<sup>th</sup> of Step 1A, \$211.60.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Lynn Reichert, seconded by Brian Peters, to appoint David Hogestyn as a Cafeteria Labor, \$8.75/hour, and as a Bus Monitor, \$10.00/hour, effective January 31, 2014.

Gary Nicholson	Yes	Terry Countryman	Opposed
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Deanna Lothrop, seconded by Scott Rickett, to appoint Sean Connor as a Seasonal Groundskeeper, \$10.30/hour, effective March 1, 2014.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Brian Peters, seconded by Deanna Lothrop, to appoint Mark Wilson as Boys' Varsity Baseball Coach, Richard Wallace as Assistant Boys' Varsity Baseball Coach, and Justin Henderson as Assistant Boys' Varsity

Baseball Coach.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Deanna Lothrop, seconded by Lynn Reichert, to appoint Brian Peters as Girls' Varsity Softball Coach.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Kathy Dyer, seconded by Scott Rickett, to appoint Ashley Lothrop as Girls' Modified Softball Coach.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Kathy Dyer, seconded by Deanna Lothrop, to appoint Jennifer Sosa as a Substitute Teacher, pending fingerprinting clearance.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Deanna Lothrop, seconded by Scott Rickett, to appoint Sean Hummer as a Substitute Cleaner, \$8.50/hour, effective February 14, 2014, pending fingerprinting clearance.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

EXTRACURRICULAR CHECKS

A motion was made by Lynn Reichert, seconded by Deanna Lothrop, to designate Patricia Gibbons as a co-signer for extracurricular checking account.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

**DISCONTINUE PROBATION**

A motion was made by Kathy Dyer, seconded by Deanna Lothrop, to approve to discontinue probationary appointment of Kim Mallette, Bus Monitor, effective January 28, 2014.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

**2014-2015 SCHOOL CALENDAR**

A motion was made by Lynn Reichert, seconded by Deanna Lothrop, to approve the 2014-2015 school calendar.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

**ADJOURNMENT**

A motion was made by Kathy Dyer, seconded by Lynn Reichert, to adjourn the meeting at 8:35 PM.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

Respectfully submitted,

Missy Holmes  
Board of Education Clerk